Question and Answer

YFE Opportunity Fund

2018 Request for Proposal

	Program Area	Question	Answer
1	RFP	Is this the RFP to replace SYVPI, or is there a different one coming later?	No, the YFE Opportunity Fund is a separate funding process. The previously announced funding process related to SYVPI investments is postponed until early 2019.
2	Organization Eligibility	We receive funding from the City. We also have an annual budget that exceeds the $750K threshold. Would that disqualify us from applying for the Opportunity Fund?	Yes. Please see Section III, Eligibility Requirements, "Organizations that have an operating budget of $750,000 or less or have not been funded by HSD in the past. Preference is given to organizations that have an operating budget of $750,000 or less."
3	Organization Eligibility	If my agency has an operating budget over $750,000, are we disqualified from funding?	No. See answer to question #2.
4	Application	If we submit the application early, are we expected to check that it is complete or will HSD review that it's completed before the due date?	HSD will not check if your application is completed until after the June 1st, 12:00 p.m. deadline. The Agency is expected to make sure the application is complete before submitting it.
5	Application	If we hand deliver the application, will there be someone to give it to?	Yes. There is a reception desk on the 58th floor of the Seattle Municipal Tower. Someone will take your application and give you a date/time stamp receipt. Please do not leave an application without receiving the receipt.
6	Budget	What does "leveraging" mean in the Rating Criteria?	Please see Section VI, Question D. Leveraging refers to other funds and/or in-kind resources used for the project.
7	Info Session	Will the Information Session PowerPoint presentation be on the website?	Yes.
8	Application	What does "positive connections" refer to when one is working with youth?	Please see Section I, Introduction, "Elements of a Successful Project." This is a broad, general term to cover any positive connections the youth and/or young adults will gain from your project with community, staff, or volunteers.
9	General	How many years has HSD been providing this funding?	HSD has provided this funding for three-years and the amount and name has varied. The RFP was previously called Summer Opportunity Fund and Youth Opportunity Fund.

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10	Online Submission System	Is Susan McCallister the person who can provide assistance with on-line tech issues, if needed?	Yes, specifically related to the HSD online application system
11	Contract Period	Does the project have to start on August 1st?	No. Your project start date will depend on your specific project timeline and how much time it takes to develop and sign the contract before the project may begin.
12	Online Submission System	Is it possible to submit the application on-line?	Yes. The link to submit the application electronically on the City's website can be found in Section IV, Selection Process.
13	Organization Eligibility	As a City employee (at a community center), which is also supported by ARC which is a 501c3, am I eligible to apply to support the teens we serve?	No. See answer to question #2.
14	Organization Eligibility	Is the $750,000 budget requirement for the organization or the program?	The $750,000 budget requirement is for the organization.
15	Online Submission System	Can you save your application on the online portal?	No, you cannot save the application.
16	Population	How do we reach the target population? It's hard for me without assistance to find unemployed and out-of-school people in that age range. Could you help us and how do other groups do it?	It is expected that your organization is already working with or has access to the population through partnerships. Though the focus population is youth who are not enrolled or attending school or not working, your project can serve other youth and young adults of color from the ages of 12 through 24, see Section I, Introduction. HSD will not help organizations identify youth and young adults to serve in their proposed project.
17	Past Projects	Could you provide some examples of past projects and who they served?	We encourage applicants to not rely on past projects and base their proposals on their specific expertise, knowledge and understanding of the population served as it pertains to this RFP. A brief summary of the 2017 RFP announcement can be found here but note the guidelines are different in 2018.
18	Budget	Is the money disbursed up front or 50% up front or at the end or?	The funding is not disbursed upfront and is allocated through a reimbursement-type contract agreement. Depending on the terms of the

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			contract, an agency will invoice HSD after services are provided, which can occur monthly, quarterly or at the end of the project.
19	Budget	Is match funding required?	No.
20	Population	Can the youth and young adults in the project be enrolled in school and/or working?	Yes. See answer #16.
21	Eligibility	Are we eligible to apply if the youth we recruit for this project are being paid by the Seattle Youth Employment Project (SYEP)?	Yes. The budget should reflect the other funding source in one of the "Other" columns on the budget forms and this should be explained in the narrative section of the application, Section IV, Question A1.

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